

Instructions for Filling up online application form

Before starting the online application, be ready with the following scan copies for upload:

- i. Your passport size photograph (in.jpg or .jpeg File size <20kB)
- ii. Your Signature (in.jpg or .jpeg File size <20kB)
- iii. Certificates (all in .pdf format of file size <200kB)
 - a. SSLC,
 - b. Plus Two,
 - c. Degree Provisional,
 - d. Consolidated and or Semester wise marklists (upto semester result published),
 - e. Entrance Score card (CAT/CMAT/KMAT)upload ones are only considered
 - f. Caste Certificate(in the case of SC/ST/OBC candidates only),
 - g. EWS Certificate(only if applicable)Blank form Available for Download,
 - h. Physically disabled (only if applicable)
- iv. Bank counterfoil/screenshot scan for proof of payment of Application Fee (.pdf< 200kB)

- 1) Candidates are requested to read the instructions carefully before filling the applications and applying online.
- 2) Before applying online, candidates should have scanned image of his/her photograph and signature. Size of the photograph and signature is below 20kb
- 3) Candidates should have scanned copies of certificates of SSLC, Plus Two, Degree/Provisional, Consolidated/Semester wise marklists, Entrance Score card (CAT/CMAT/KMAT), Caste Certificate(in the case of SC/ST/OBC), EWS Certificate(if applicable), Physically disabled (if applicable)
- 4) Email ID and Mobile number is essential to start the profile creation. Participants are directed to note down the username and remember the password for future use. In the event if not being able to fill the data in one go, they can save the data already entered.
- 5) Application fee of Rs 500 should be made through Net-banking only

ACCOUNT NUMBER : 57006018238

BANK : STATE BANK OF INDIA

BRANCH : ENGINEERING COLLEGE TRIVANDRUM

IFSC CODE : SBIN0070268

Note :- After payment of application fee , candidates are directed to note down the Transaction number & date. It is mandatory to enter the Transaction number & date in application form before final submit.

- 6) After submitting the form , candidates are informed to email the application form after getting the soft copy using "PRINT APPLICATION" along with your scanned documents to cetmbaadmission2021@gmail.com
- 7) All amendments to the approved Prospectus by the Competent Authority are also applicable from time to time.
- 8) **Incomplete form with incorrect information will be rejected without intimation.**
- 9) For any queries, kindly contact office on 0471-2592727 or 9496811769 or 9746787867 or on the email cetmbaadmission2021@gmail.com